

Bylaws and Standing Rules

Ohio Valley Chamber Music Presenters

Article I—Name

The name of this corporation shall be the Ohio Valley Chamber Music Presenters (OVCMP).

Article II—Object

The object of the corporation shall be to communicate and collaborate with each other on initiatives of mutual benefit to promote the performance and enjoyment of high-quality chamber music in our area.

Article III—Members

Section 1. Presenters of professional-level chamber music located within driving distance in the Indiana-Ohio-Kentucky region shall be welcomed to membership upon payment in advance of annual dues.

Section 2. Annual dues shall be \$100.00, payable on or before June 1.

Section 3. Associate membership shall be open to such presenters in the area who are located beyond comfortable driving distance. Associate members are exempt from dues.

Section 4. The Administrator shall notify members delinquent by one month in their dues, and those members shall forfeit membership on August 20 if their dues remain unpaid. Any reinstatement shall be as new members.

Article IV--Officers

Section 1. There shall be an Administrator, selected from volunteers by a two-thirds vote of members present. This position comprises the ordinary functions of president, secretary and treasurer.

Section 2. The Administrator shall serve a two-year term. Three months before the end of that term, the Administrator will issue notice to the membership that a new Administrator must be secured by the date of the end of his term. Any member may fill this position. The volunteer who offers to do the job will be elected by a two-thirds vote of the members present at the next meeting.

Bylaws and Standing Rules

Ohio Valley Chamber Music Presenters

Article V--Meetings

Section 1. Regular meetings of the corporation shall be held quarterly, at a time and place to be arranged at the end of the previous meeting. Meeting times shall permit same-day travel in both directions for most members when possible. Meeting hosts shall endeavor to site meetings where call-in facilities are available.

Section 2. The Administrator shall issue notice to the members three weeks prior to the meeting as a reminder, and in order to assemble the agenda.

Section 3. A special meeting may be called by the Administrator or on the written request of four members, setting forth the purpose of the meeting

Section 4. One half of the membership shall constitute a quorum.

Article VI—Committees

There shall be established and formed such committees as the members from time to time determine.

Article VII—Fiscal Year

Unless otherwise fixed by the members, the fiscal year of the Corporation shall begin on June 1 and end on the succeeding May 31.

Article VIII—Parliamentary Authority

The rules contained in the Modern Edition of *Robert's Rules of Order* shall govern the corporation in all cases where they are not inconsistent with these bylaws and any special rules of order the organization may adopt.

Article IX--Amendments

Section 1. Amendments to these bylaws may be made at any meeting of the members by a two-thirds vote of those present, with advance notice. Without notice, amendments require a majority of the entire membership.

Section 2. Amendments to the bylaws take effect immediately upon adoption, unless otherwise stated in the amendment itself.

Section 3. Extensive bylaw amendments are known as a revision.

Bylaws and Standing Rules Ohio Valley Chamber Music Presenters

Article X--Duties of Officers

Section 1. The Administrator shall keep the records of the corporation in good order, and bring them to the meetings for reference.

Section 2. The Administrator shall issue meeting notices with agenda two weeks prior to the meeting.

Section 3. The Administrator shall receive and safely keep all moneys belonging to the corporation, and the same shall be disbursed under the direction of and to the satisfaction of the members. Proper vouchers shall be taken for all such disbursements. It shall be his/her duty to keep an accurate account of finances on the books of the corporation prepared for that purpose, and all books shall be open for inspection by the members or any committee of the members appointed for that purpose. He/she shall render an account of the standing of the corporation at such times as the members shall require.

Section 4. At the expiration of his term of service, he/she shall deliver all moneys, files, property and rights of the corporation in his/her hands to his/her successor in office.

Article XI—Dissolution

In the event of dissolution of the corporation or abandonment of its purpose, any property belonging to the said corporation and the distribution thereof would be controlled by the *cy pres* doctrine: that is, the property of the corporation would be distributed to an exclusively charitable corporation or institution closest in its type of operation and purpose to the dissolved corporation.

Article XII - Interpretation

The decision by the members on any question involving the interpretation of these bylaws shall be final.

ADOPTED:

Date: _____

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1. Each member should endeavor to send a representative to each meeting.
2. Any check issued by the Administrator over the amount of \$500 shall require his/her signature as well as a second signature.